



Policy: Pool changing room use

During most periods, the changing rooms will be used in accordance with the signage on the changing room doors.

The following will apply only when the disabled and communal changing rooms are in use.

If, during a pool session, swimmers arrive with an opposite-sex assistant and the large changing room is in use, it may become necessary for the carers to change their clients in the single-sex changing rooms. This policy also applies to guardians with children over the age of 8 who are unable to change themselves. Should this occur, the session manager will manage the process by following this procedure;

- The individual and their opposite-sex assistant will wait at the poolside.
- The session manager will ensure the female/male changing room is empty (if necessary, wait until the room is empty) – it can be either room; the session manager will assess which changing room is most appropriate at the time.
- Once the changing room is empty, allow the individual and their assistant to enter.
- Ensure any female/male members who wish to change are informed and politely asked to wait poolside until the changing rooms are vacated.
- Once they have vacated the female/male changing rooms, allow the waiting members to access the facilities as normal.
- The session manager must liaise with the carer/guardian to ensure that no members of the opposite sex enter the changing room to change after using the pool without the session manager's authority.
- The process will be reversed once they wish to change after using the pool.

Chairperson _____

Signed _____

Date _____